



SULLIVAN RENAISSANCE

2010 GRANTS FOR ENVIRONMENTAL INITIATIVES

The **Environmental Initiatives Grant Program** is intended to support grassroots efforts to promote environmental stewardship through projects or programs that raise community awareness and involvement. A limited number of grants up to **\$2,500** are available for this purpose.

Applicants may be a school, religious institution, municipality or 501(c)(3) (supporting documentation is required.) Proposals and relevant documentation are accepted and considered on a first come, first served basis based on funding availability. Applications are reviewed by a committee and applicants are notified within approximately 30 days as to whether they have been approved.

TYPES OF ELIGIBLE PROJECTS

- Protection, restoration or creation of plant and wildlife habitats
- Tree planting initiatives
- Promotion of environmentally sound renewable energy practices
- Education about environmental and conservation issues of local interest to children or adults
- Organized clean-up, reclamation or rehabilitation of damaged environments
- Removal of invasive species
- Implementation and maintenance of a school or community recycling or composting program
- Creation and implementation of a program that reduces the use of plastic bags or plastic bottles
- Promotion of green building practices
- Community Vegetable Gardens (***A special application and additional criteria are required. Applicants are also required to attend one or more information sessions***)

PROPOSAL SUBMISSION

Applicants must submit the attached application cover sheet along with a separate proposal addressing all items listed including:

- a detailed budget (including demonstration of matching funds or in-kind services)
- a work plan and time line (showing start and end dates)
- appropriate permissions as applicable (i.e. use of property)
- details of an educational component (if applicable)

PROJECT DOCUMENTATION

Projects must be completed and a final written report submitted by **October 15, 2010** (unless other arrangements are made). Sullivan Renaissance may request interim reports or arrange periodic site visits. The final report should include the following:

- Summary of work completed and documentation of deliverables
- Accounting of grant expenditures along with receipts (including contributions and in-kind services)
- Photographs
- List of collaborators
- Next steps (if appropriate)

For more information and to submit a grant, contact

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e-mail: dfrangipane@sullivanrenaissance.org



2010 ENVIRONMENTAL INITIATIVES GRANT APPLICATION



APPLICANT INFORMATION

Name of applying group / organization: _____

Mailing address: _____

Phone (day): _____ Phone (eve): _____

Mobile Phone: _____ Email: _____

Title of project: _____

Amount Requested: _____ Source and Type of Match: _____

Short summary of proposed activity (2-4 sentences)

PROPOSAL SUBMISSION:

Please provide a separate narrative addressing each of the following:

1. Why are you undertaking this project? What is the issue that is being addressed?
2. Explain the goals of this initiative and how you intend to accomplish them.
3. Describe the educational component of the initiative and attach any sample materials.
4. Explain how this initiative will involve youth.
5. Explain how this effort will be maintained (if applicable)

Please include the following with your proposal:

- Work plan including timeline (start and end dates)
- Detailed budget showing any financial or in-kind match
- Letters of permission if applicable
- List of support, either secured or pending, both private and public
- Photograph of intended project area if applicable
- 501(c) (3) determination letter (*if you do not have a 501(c)(3) and you are not a school, church or municipality, you will have to sign an expenditure responsibility letter prior to receiving the grant.*)

COMPLETION AND REPORTING:

A final report must be submitted upon completion of your project. See program instructions for further details on reporting.



SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE

2010 ENVIRONMENTAL INITIATIVES
COMMUNITY VEGETABLE GARDEN GRANT APPLICATION



APPLICANT INFORMATION

Name of applying group / organization: _____

Individual Contact: _____

Mailing address: _____

Phone (day): _____ Phone (eve): _____

Mobile Phone: _____ Email: _____

Amount Requested: _____ Source and Type of Match: _____

Location of garden: _____

This garden is New Existing Garden Dimensions: _____

PROPOSAL SUBMISSION:

Please provide a separate narrative addressing each of the following:

1. Why are you undertaking this project? Explain your goal and how you intend to accomplish it.
2. Please describe the organizational structure of the community vegetable garden. Will there be a steering committee? A single coordinator? Volunteers?
3. Describe the community vegetable garden that you are planning. Will there be individual plot shares or single garden? **Note: If a single garden, please provide a plant list.**
4. Will your community vegetable garden involve a fee for shares or volunteer hours for shares? *Please explain.*
5. Describe the outreach and education components planned for your community vegetable garden. *Be as specific as possible and attach any sample materials.*
6. If this is work to an existing garden, please explain how this effort will be an enhancement.
7. Please describe the materials you will use to construct the garden and provide visuals if available.
8. Explain how this initiative will involve youth.
9. How will the outcomes and successes be determined and recorded?
10. Please explain how the garden will be maintained after completion.

Please include the following with your proposal:

- Work plan including timeline (start and end dates)
- Detailed budget showing any financial or in-kind match
- Letters of permission if applicable
- List of support, either secured or pending, both private and public
- Photograph of intended project area if applicable
- Plant list if single garden
- Proposed volunteer schedule (if applicable)
- 501(c) (3) determination letter (if you do not have a 501(c)(3) and you are not a school, church or municipality, you will have to sign an expenditure responsibility letter prior to receiving the grant)

COMPLETION AND REPORTING: A final report must be submitted upon completion of your project.
See program instructions for further details on reporting.



SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE