



SULLIVAN RENAISSANCE

2010 GRANTS FOR SCHOOL AND YOUTH INITIATIVES

The **School and Youth Initiatives Grant Program** is intended to support the efforts of Sullivan County youth to make a positive difference in their school or community. A limited number of grants up to \$250 are available. Proposals requesting more than this amount will be considered based on the merit of the project.

Applicants may be a school or established youth organization or 501(c)(3) (supporting documentation is required.) Proposals will be accepted and considered on a first come, first served basis based on funding availability. Applications will be reviewed by a committee and applicants notified within approximately 30 days as to whether they have been approved.

ELIGIBLE PROJECTS

- Planting trees or flowering shrubs at schools
- Beautification and landscaping enhancements of school entryways or signs
- Curriculum based gardens that focus on nutrition and healthy food
- Youth led initiatives in the community
- Special projects that advance the experience of youth in the areas of environmental stewardship

PROPOSAL SUBMISSION

Applicants must submit a completed application, narrative and required documentation including:

- Budget (including demonstration of matching funds or in-kind services)
- Work plan and time line (showing start and end dates)
- Appropriate permissions as applicable (i.e. use of property)
- Details of an educational component

GRANT FUNDS CAN BE RECEIVED THROUGH THE FOLLOWING MECHANISMS

- Payment of supplies through participating businesses (list available from Sullivan Renaissance)
- Reimbursement to school, PTA or other approved organization
- Grant funds may be received in advanced with prior approval and appropriate documentation

The appropriate funding mechanism can be discussed at the time of application.

PROJECT DOCUMENTATION

Projects must be completed and a final written report submitted by **October 15, 2010** (unless other arrangements are made). Sullivan Renaissance may request interim reports or arrange periodic site visits. The final report should include the following:

- Summary and documentation of work completed
- Accounting of grant expenditures along with receipts (including contributions and in-kind services)
- Photographs
- List of collaborators
- Next steps (if appropriate)

For more information and to submit a grant contact

Denise Frangipane

Phone: (845) 295-2445

e-mail: dfrangipane@sullivanrenaissance.org



2010 SCHOOL AND YOUTH INITIATIVES GRANT APPLICATION



APPLICANT INFORMATION

Name of applying school / youth organization: _____

Mailing address: _____

Contact teacher / group leader: _____

Phone (day): _____ Phone (eve): _____

Mobile Phone: _____ Email: _____

Title of project: _____

Amount Requested: _____

Please indicate the area in which you are applying -

- Tree planting initiative on school grounds to be located: _____
Please attach a list of the types of trees you will be planting.
- Enhancement of school entryway or signage through beautification and landscaping.
- Vegetable garden with accompanying nutrition curriculum
- Youth-led initiative in the community
- Special project that will advance environmental stewardship of the student / youth participants

Short summary of proposed activity (2-4 sentences)

PROPOSAL SUBMISSION:

Please provide a short narrative of your project and address the following:

1. Why are you undertaking this project? What is the issue that is being addressed?
2. Explain the goals of this initiative and how you intend to accomplish them.
3. Describe the educational component of the initiative and attach any sample materials.
4. Explain how this effort will be maintained. If the project will be located on school grounds, please provide a letter of permission from the appropriate administrator.

Please include the following with your proposal:

- Work plan including timeline (start and end dates)
- Detailed budget showing any financial or in-kind match
- Letters of permission if applicable
- List of support, either secured or pending, both private and public
- Photograph of intended project area if applicable
- 501(c) (3) determination letter (if you do not have a 501(c)(3) and you are not a school, church or municipality, you will have to sign an expenditure responsibility letter prior to receiving the grant.

COMPLETION AND REPORTING: A final report must be submitted upon completion of your project.

See program instructions for further details on reporting.



SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE