



SULLIVAN RENAISSANCE

TIPS FOR DOWNLOADING GRANT APPLICATIONS

Application Download Instructions

Applications can be submitted one of three ways:


1. Electronically
2. By fax
3. Regular mail

We recommend that you download the application forms, complete and save them as a PDF file onto your computer. After completing and saving, email them as an attachment to grants@sullivanrenaissance.org.

In order to complete the application online you must:

- 1) Download the application by clicking the appropriate grant link below. This can be done in Internet Explorer. (If using Chrome see additional instructions below)*.
- 2) Complete the application.
- 3) Save the completed application as a PDF file onto your computer.
 - a. Save as project name2018_type of grant
ex: JeffersonvilleJems2018_CommunityBeautification
- 4) Send the completed application as an attachment to grants@sullivanrenaissance.org.

*If using **Chrome** and the document does not automatically open with the header stating “**this file contains fillable form fields**” follow the prompts below:

- a) Click icon on top right corner .
 - b) Go into settings.
 - c) Go to advanced (bottom of page).
 - d) In Private & Security, click Content Settings.
 - e) Go to PDF Documents.
 - f) Turn on “Download PDF files instead of automatically opening them in Chrome”. This will allow documents to open properly.
 - g) Continue to #2 above.
- ❖ If using an Apple product please make sure you have the Adobe Acrobat reader prior to completing the Application.

If you have any questions, please do not hesitate to contact us at 845-295-2445.